



2021 VOLUNTEER REGISTRATION GUIDE

1 Visit the volunteer website <http://www.volunteers.charlesschwabcupchampionship.com> and click on the link to register on the homepage or online registration. Be prepared to provide personal contact information, emergency contact information, committee selection + availability, uniform size and payment information.

2 On the Volunteer Application homepage, please read the Welcome Letter and then click on **REGISTER HERE**.



3 Choose the appropriate volunteer category to enter the application.

MESSAGE

Please select your volunteer type below, then click continue.

- 2020 Volunteer
Please select this option if you were an active volunteer in 2020
- Adult Volunteer
Please select this option if you are a new volunteer for 2021 or if you did not volunteer in 2020.
- Division Chairman & Committee Chairman
- Youth/Collegiate Volunteer

2020 Volunteer – *Returning Active 2020 Volunteers*
 Adult Volunteer – *New & Previous years volunteers*
 Chairman – *division or committee*
 Youth/Collegiate – *youth or college*

4 You will be prompted to create a unique **USERNAME** and **PASSWORD**. This username and password will allow you to access your volunteer information throughout the year. Be sure to save your log-in information!

5 Proceed to the following pages answering ALL of the questions that apply. If you receive an error message, please review to ensure all required information has been completed. When you get to the payment page, please enter a credit card to complete your registration.

PLEASE REMEMBER A REGISTRATION IS NOT CONSIDERED COMPLETE UNTIL YOU SEE THIS PAGE

THANK YOU FOR REGISTERING

MESSAGE

Thank you for completing your 2021 Charles Schwab Cup Championship volunteer registration. You should receive an email confirmation shortly from csc@trustevent.com. Please add this email to your approved sender's list.

Thank you and we look forward to seeing you in November.

For more information on the Charles Schwab Cup Championship Volunteer Program, please visit <http://volunteers.charlesschwabcupchampionship.com/>

For tournament questions, please contact Kristi Lee Fowlks at KristiLeeFowlks@pgatourhq.com or 480-237-2100 x14.

6 Once accepted, you will receive a confirmation email stating that the tournament has received your application. This email will also include your **committee assignment**, volunteer application log-in and other important information about volunteer communication.

COMMITTEE ASSIGNMENT

You have been assigned to the ADMISSIONS & WILL CALL committee for the 2021 tournament.

If you have questions regarding your committee assignment, please reach out to your committee chairman. Contact information is located on your committee assignments page. You may have not been selected for your 1st preference committee of choice as the committee is full. Remember: All volunteer committees are filled on a first-come, first-served basis who have paid and the tournament cannot guarantee availability.