

VOLUNTEER REGISTRATION TUTORIAL – R2

2023 VOLUNTEER





Pre-Registration Punch List

"We'd like to extend a special thank you to all dedicated volunteers, without them, none of this would be possible." - Charles Schwab & Co.

Before you click REGISTER HERE...
make sure you have the following information ready

- ☒ Contact Information
- ☒ Emergency Contact Information
- ☒ Top Two Committee Preferences
- ☒ Golf Polo & Jacket Size & Headwear Options
(unisex visor, ballcap, women visor)
- ☒ Credit Card Information

HOW TO REGISTER

[CLICK HERE](#) to access the 2023 Charles Schwab Cup Championship Volunteer Registration Page.

Select **"GO TO REGISTRATION"** at the bottom of the page to begin the process.

The banner is a promotional graphic for the 2023 Charles Schwab Cup Championship. It features a dark blue header with the Charles Schwab Cup logo and the text "VOLUNTEER REGISTRATION NOVEMBER 6 - 12, 2023 PHOENIX COUNTRY CLUB PHOENIX, ARIZONA". Below the header is a photograph of a golfer in mid-swing on a green, with several volunteers in blue shirts standing nearby. The background of the banner shows a lush golf course with tall trees and a clear blue sky.

Dear Volunteer Team Member,

The Charles Schwab Cup Championship will be held at Phoenix Country Club in Phoenix, Arizona from November 6 – 12, 2023. This is the event's seventh year at this historic venue, and we are excited to continue growing our partnerships within the local Phoenix and Scottsdale communities.

Annually, the tournament is the season finale and final leg of the Charles Schwab Cup Playoffs featuring the top 36 Charles Schwab Cup points leaders, competing for the PGA TOUR Champions most coveted title: Charles Schwab Cup champion and crowning the Charles Schwab Cup Championship champion. The 2023 Charles Schwab Cup Championship is a four-day, 72-hole, stroke-play competition with no cut.

The volunteer force is a vital part of our success, and we thank you for your interest in supporting professional golf in Phoenix.

To reserve your place as a Charles Schwab Cup Championship volunteer, please note the following:

Volunteer Registration: Complete and submit your online application form with your payment. Committees will be filled on a first come, first served basis (you can't hold a spot without payment), so please register early to ensure your preferred committee of choice.

- If you are returning 2022 tournament volunteer, your volunteer package cost is \$65 prior to May 12th.

SELECT VOLUNTEER TYPE



The screenshot shows a web form for volunteer registration. At the top, there is a header with the Charles Schwab Championship logo on the left and the text "VOLUNTEER REGISTRATION NOVEMBER 6 – 12, 2023 PHOENIX COUNTRY CLUB PHOENIX, ARIZONA" on the right. Below the header is a section titled "APPLICATION TYPE" with a blue background. Under this section, there is a prompt "Please select an application type." followed by five radio button options: "New Volunteer", "Returning Volunteer (2022 volunteer)", "College/University Volunteer", "Youth Volunteer (Ages: 13-18)", and "Volunteer Leadership & Chairmen". The "New Volunteer" option is selected. Below the options is a yellow banner that reads "New Volunteer registration opens to the public on June 25, 2023." At the bottom of the form, there are two buttons: "<< Previous" on the left and "Continue >>" on the right. At the very bottom, there is a small line of text: "Powered by R2 Innovative Technologies © Copyright 2023, All Rights Reserved | Privacy Policy | Terms and Conditions". The background of the form is a photograph of a golf course with a sand trap and trees.

charles
SCHWAB
CHAMPIONSHIP

VOLUNTEER REGISTRATION
NOVEMBER 6 – 12, 2023
PHOENIX COUNTRY CLUB
PHOENIX, ARIZONA

APPLICATION TYPE

Please select an application type.

- ☒ New Volunteer
- ☐ Returning Volunteer (2022 volunteer)
- ☐ College/University Volunteer
- ☐ Youth Volunteer (Ages: 13-18)
- ☐ Volunteer Leadership & Chairmen

New Volunteer registration opens to the public on June 25, 2023.

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NOTE: Select the best fit **volunteer type** – enter access code in box (if applicable) and click “**CONTINUE.**”

Make sure to answer all questions that have an asterisk = *

- The first page requires your contact information, emergency contact, demographic questions, DOB, gender, general registration information.
- Click **Continue** button and be patient. If it's not moving to next page, see if you missed a question and it will be in red message box stating "Required."

CONTACT INFORMATION

* Marked fields are required.

* Salutation
☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss ☐ Dr.

* Legal First Name * Legal Last Name
 First Name Last Name

* Your Full Name will be printed on your Volunteer Credential. How would you like for your **FIRST NAME** to appear on your credential?
 Name on Credential
 Please enter **first name** only (i.e. James or Jim)

* Address Unit/Suite/Apt #
 1234 Main St

* City * State/Province * Zip/Postal
 City Zip/Postal

* Country
 Country

* Cell Phone Home Phone
 (999) 999-9999 (999) 999-9999

☐
 By checking this box, I agree to receive Charles Schwab Cup Championship Volunteer text message updates the week of tournament.

* Email * Confirm Email
 email@domain.com email@domain.com

NEW FEATURE!

CLICK YES: You have the option to opt in to receive text messages during tournament week from the Charles Schwab Cup Championship. As an ambassador of the event, we encourage you to select this option to ensure you receive all tournament updates.

* Emergency Contact

Emergency Contact

Required

* Emergency Phone

(999) 999-9999

Required

COMMITTEE PREFERENCES

- ☐ Select your top 3 committee preferences
- ☐ along with your shift preferences.
- ☐ Once complete, select “CONTINUE.”

COMMITTEE AND SHIFT SELECTION

Please select your top three (3) committee preferences here (with #1 being your first choice – this includes returning volunteers who want to work the same committee again). **All committees will be filled on first-come, first served basis. All volunteers are required to work a minimum of three (3) days.** Volunteers must be available for at least one (1) weekday shift (Monday – Friday) and one (1) weekend shift (Saturday – Sunday). Transportation and golf cart shuttle committees require the volunteer age to be a minimum of 25. **Note: select your preferred available working days from the blue boxes below. This is a schedule guide to assist the Committee Chairman when creating your schedule, NOT an actual schedule.**

[CLICK HERE](#) to review a complete list of 2023 Volunteer Committees that include committee descriptions, and days of operation.

* Choice # 1

-- Select a committee --

Friday 10/27/2023	Saturday 10/28/2023	Sunday 10/29/2023	Monday 10/30/2023	Tuesday 10/31/2023	Wednesday 11/01/2023	Thursday 11/02/2023
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Friday 11/03/2023	Saturday 11/04/2023	Sunday 11/05/2023	Monday 11/06/2023	Tuesday 11/07/2023	Wednesday 11/08/2023	Thursday 11/09/2023
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Friday 11/10/2023	Saturday 11/11/2023	Sunday	Monday	Tuesday	Wednesday 11/15/2023
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* Choice # 2

-- Select a committee --

Monday 11/06/2023	Tuesday 11/07/2023	Wednesday 11/08/2023	Thursday 11/09/2023
<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM
<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM
<input type="checkbox"/> All Day	<input type="checkbox"/> All Day	<input type="checkbox"/> All Day	<input type="checkbox"/> All Day

☐ Select your uniform sizes

- ✓ Volunteer Polo
- ✓ Volunteer Jacket
- ✓ Volunteer Headwear

☐ Select Additional Items

- ✓ Qty and Size(s)
- ✓ Additional Polo
- ✓ Bucket Hat
- ✓ Straw Hat
- ✓ Additional PGA TOUR Champions Jacket (TBD)
- ✓ Tournament Tickets

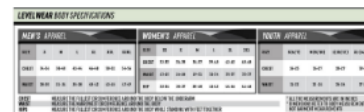
☐ Once complete, click "CONTINUE."

UNIFORM SELECTION

All volunteers must purchase the Volunteer Apparel Package. Please select your shirt, jacket, and headwear type. **DRESS CODE:** Closed toe shoes, khaki bottoms, 2023 CSCC volunteer shirt and 2023 CSCC volunteer jacket. Wearing the ball cap or visor is optional; however, if you wear any hat or visor it must be the official 2023 CSCC volunteer cap or visor. Your volunteer credential is required for access to the course.

- One (1) volunteer credential (valid for general admission to the tournament & complimentary parking)
- One (1) Levelwear tournament logo'd polo shirt
- One (1) Levelwear tournament logo'd outerwear piece (different than the PGA TOUR Champions jacket)
- One (1) Ahead tournament logo'd baseball cap or visor (unisex)
- Opportunity to order additional tournament gear (online only, while supplies last, prior to October 1, 2023)
- Two (2) weekly general admission day specific tickets, Thursday – Sunday
- One (1) tournament size bag approved clear tote
- One (1) tournament commemorative lapel pin
- Lunch voucher provided during each of your working shifts

Sizing Charts (click to enlarge)



UNIFORM

Men's Shirt

☐ S ☐ M ☐ L ☐ XL ☐ 2XL ☐ 3XL ☐ 4XL

Men's Outerwear

☐ S ☐ M ☐ L ☐ XL ☐ 2XL ☐ 3XL ☐ 4XL

Women's Shirt

☐ XS ☐ S ☐ M ☐ L ☐ XL ☐ 2XL ☐ 3XL

Women's Outerwear

☐ XS ☐ S ☐ M ☒ L ☐ XL ☐ 2XL ☐ 3XL

HEADWEAR

- ☐ Baseball Cap
- ☐ Unisex Visor
- ☐ Women's Visor

ADDITIONAL ITEMS

If you would like to order any additional items, please fill out the information below. If you are not purchasing items in addition to the required uniform, please continue to the next section. These items may be worn in place of your standard volunteer uniform.

Item	Price	Size	Qty
2023 Men's Volunteer Polo	\$25.00	-- ▾	-- ▾
2023 Women's Volunteer Polo	\$25.00	-- ▾	-- ▾
Men's PGA TOUR Champions Jacket	\$60.00	-- ▾	-- ▾
Women's PGA TOUR Champions Jacket	\$60.00	-- ▾	-- ▾
Straw Hat	\$30.00	-- ▾	-- ▾
Bucket Floppy Hat	\$30.00	-- ▾	-- ▾
CSCC Week-Long Grounds Ticket (Thursday-Sunday)	\$60.00		-- ▾

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2023 Volunteer Uniform Package

Additional Items Available for Purchase

Volunteer Exclusive Offers

TBD

TBD

Additional Men Jacket
\$60.00



Bucket Floppy Hat
\$30.00

Additional Women Jacket
\$60.00



Straw Hat
\$30.00



Volunteer Clear Tote



Volunteer WOMEN Visor



Volunteer Baseball Hat



Volunteer Unisex Visor



Volunteer WOMEN Jacket



Volunteer WOMEN Polo



Volunteer MEN Jacket



Volunteer MEN Polo



Volunteer MEN Jacket – 3XL

Carefully review the **volunteer terms and conditions**. Once complete, please accept the checkbox, type your full name.

Once complete, click “**CONTINUE.**”

TERMS AND CONDITIONS

Please read and accept the PGA TOUR Terms and Conditions.

[Click here to view the PGA TOUR Terms and Conditions](#)

☐

I have read, understand and agree to the terms and conditions explained to me in this release of liability waiver.

*** Type your full name below. This will be your electronic signature:**

Type your full name here

If the volunteer is a minor (under age 18), then the individual completing this form represents that they are the parent or legal guardian of the volunteer and agrees that both they and the volunteer will be bound hereby.

CART TERMS & CONDITIONS

Carefully review the **Volunteer Safety - Golf Cart Safety terms and conditions and watch video.** Once complete, please accept the checkbox, type your full name.

Once complete, click “**CONTINUE.**”

VOLUNTEER SAFETY VIDEO



PGA TOUR VOLUNTEER & GOLF CART SAFETY ACKNOWLEDGMENT

To volunteer for this event, you must watch the PGA TOUR Volunteer Safety Video and agree to the Golf Cart Safety Acknowledgement.



GOLF CART SAFETY TRAINING ACKNOWLEDGEMENT

Golf carts are specifically used for the transportation of persons but are used for utility purposes as well. They are of significant value to our tournaments for efficiency and economic transportation. Recognizing that golf carts are moving vehicles, the PGA TOUR has established safety rules and procedures for the safe operation of these vehicles.

Procedures for Safe Operation of Golf Carts:

1. Safe Speed

- Golf carts should be operated at a moderate speed, equivalent to a well-paced walk in congested areas.
- Reduce speed to compensate for inclines, pedestrians, and weather conditions.
- Slow down and drive with extra caution when the grass is wet.

[CLICK HERE](#) to watch the PGA TOUR Volunteer Safety Video. (English)

[CLICK HERE](#) to watch the PGA TOUR Volunteer Safety Video. (Espanol)



I have read and accept the Golf Cart Safety Acknowledgement and reviewed the PGA TOUR Volunteer Safety Video.

*** Type your full name below. This will be your electronic signature:**

Type your full name here

If the volunteer is a minor (under age 18), then the individual completing this form represents that they are the parent or legal guardian of the volunteer and agrees that both they and the volunteer will be bound hereby.

INVOICE REVIEW & PAYMENT

You are almost DONE. Review your invoice and confirm all is correct.
Enter **CC payment info**. Once complete, click “**CONTINUE.**”

PAYMENT INFORMATION

There are no refunds after October 20, 2023. Refund will not be given if a volunteer has received their volunteer package. If you experience problems, please call the Championship Office at 480-237-2100 x 14 or email KristiLeeFowlks@pgatourhq.com.

Package:	\$70.00	No Additional Items
Additional Items:	\$0.00	
Total:	\$70.00	

Group Code

Apply Code

Accepted Credit Cards: MasterCard VISA AM

* Credit Card Number

Credit Card Number

No dashes or spaces.

* CVV Security Code

CVV Security Code

* Expiration Month

1

* Expiration Year

2023

* Name On Credit Card

Name On Credit Card

Required

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Continue >>

* Billing Address

1234 Main St

Required

* City

City

Required

* State/Province

Required

* Zip/Postal

Zip/Postal

Required

* Country

Checks will no longer be accepted as form of payment.

Note: your credit card number must match your billing address and zip code. Once complete, click “**CHECK OUT.**”

CONFIRM INFORMATION

Please take some time to review your application. When you click submit, your application will be officially sent.

Full Name:	Kristi Lee Fowlks
Address:	2901 North 7th Street Phoenix, AZ 85014
Cell Phone:	(777) 777-7777
Home Phone:	
Email:	kristileefowlks@pgatourhq.com
Committee/Shift Choices:	<p>1.) ADMISSIONS & WILL CALL</p> <p>Wednesday, 11/08/2023 (PM) Thursday, 11/09/2023 (All Day) Saturday, 11/11/2023 (All Day) Sunday, 11/12/2023 (PM)</p> <p>2.) GOLF EVENTS</p> <p>Tuesday, 11/07/2023 (PM) Wednesday, 11/08/2023 (PM)</p> <p>3.) PLAYER SERVICES</p> <p>Monday, 11/06/2023 (All Day) Tuesday, 11/07/2023 (PM) Wednesday, 11/08/2023 (All Day) Friday, 11/10/2023 (PM) Saturday, 11/11/2023 (PM) Sunday, 11/12/2023 (AM)</p>
Uniform Shirt Selection:	Womens: L
Uniform Outerwear Selection:	Mens: XL

Make sure to review all including payment.

Scroll to the very bottom and once complete, click **“SUBMIT.”**

This is the FINAL STEP! You have officially submitted and registration for the 2023 Charles Schwab Cup Championship and should receive confirmation email.



You should see a Confirmation Page with the message below -

COMPLETED

Thank you for volunteering for the 2023 Charles Schwab Cup Championship.

We have successfully received your application and assigned it number **0007**.

A confirmation email with your registration information has been sent to kristileefowlks@pgatourhq.com.

Please click Finish below to leave our secured site and return to the Volunteer Website.

Finish

QUESTIONS

Kristi Lee Fowlks, Tournament Services Manager at 480-237-2100 x14 or KristiLeeFowlks@pgatourhq.com



THANK YOU FOR VOLUNTEERS FOR #SCHWABCUPFINALE!

We look forward to seeing you at the Phoenix Country Club this November.